



Student's Family Name (printed)

LINACRE COLLEGE STUDENT-COLLEGE CONTRACT

*PLEASE READ THIS DOCUMENT CAREFULLY.
IT CONTAINS IMPORTANT INFORMATION ABOUT YOUR CONTRACT WITH THE COLLEGE*

Contract with the College

1. As a student at Oxford University you will be a member both of the University and of Linacre College.
2. You will have two separate contracts: one with the University and one with Linacre College.
3. The purpose of these terms and conditions is to set out the contractual basis for your relationship with the College, and to draw your attention to key terms.
4. Your contract with the College is made up of:
 - a) The documents provided with these Terms and Conditions. These include:
 - i. these Terms and Conditions;
 - ii. the [College Handbook](#)
 - iii. the accommodation [licence agreement](#) (if applicable)
 - iv. the Offer Letter from Linacre College
 - b) The College Statutes and Bylaws, and rules and policies made under them (see paragraph 9 below)
5. You will enter into your contract with the College when you complete enrolment at the College.

University and College Membership

6. You must be a member of a College in order to be a member of the University.
7. Your continuing relationship with this College is linked to your continuing relationship with the University. Similarly, your Offer from this College is linked to your Offer from the University. If you decline either offer, or if you fail to meet the conditions of either offer, you will lose your place at both the College and the University.
8. If your University membership is terminated (e.g. for breach of University rules and regulations), your membership of the College will also end. If you are suspended by the University, or subject to other disciplinary or procedural measures, the College may take similar, or other appropriate steps.

College [Statutes, Bylaws and Policies](#)

9. By entering into this contract you agree to comply with the College Statutes and Bylaws as amended from time to time and with the [College Codes of Policy, Practice and Procedure](#) which are made under them. They include:
 - a) The College's [Handbook](#). This sets out behaviour which is considered unacceptable by students and which may result in disciplinary action.
 - b) Other regulations governing your relationship with the College concerning your studies, payment of fees and charges, residence, conduct and behaviour: examples are regulations relating to examinations, the ownership and exploitation of intellectual property, harassment, the use of IT and library facilities, health and safety issues and legislative requirements such as data protection.
 - c) Any Health and Safety Instructions ('HSI') including any University or College code, policy or guidance, as introduced or updated from time to time, which sets out behaviour required of students during any pandemic, epidemic or local health emergency. Students are required to comply with any HSI as a condition of being permitted access to in-person teaching and facilities and failure to comply may result in loss of that access and/or disciplinary action.
10. By entering into this contract, you agree that the College may take disciplinary action against you for breach of its Statutes and Bylaws, including the Code of Discipline. Such action would take place under the appropriate procedure and could result in sanctions including suspension or expulsion.

Your Responsibilities

11. You are required to comply with College rules on:

- a) matters including, but not limited to, behaviour, IT usage, conduct, data protection and academic studies. You should refer to the [College Handbook](#)
- b) fees and other charges being paid when they are due. You are responsible for any non-payment even if your fees are being paid by a third party. The University sets out its annual fees as a single figure as this is easier for applicants and students; however you should note that this is a combined figure for both your University and College fees, which separately form the consideration for your separate University and College contracts. This means that you are paying a set amount of your fees to your college for college services and a set amount to the University for University services. The College will collect University fees and transmit them to the University. For more details contact the [Fees](#) office.
- c) any measures or instructions given by the College or the University to reduce risk of transmission of any illness or infection and behave in accordance with any HSI. In applying such measures or instructions the College will take account of and adhere to its welfare policies in so far as it is reasonably practicable during the pandemic, epidemic or local health emergency.
- d) obtaining an appropriate visa if necessary and abiding by any [visa conditions](#) including maximum permitted working hours and the types of work allowed. Failure to do so may result in disciplinary sanctions in addition to any legal consequences. Support and information are available from Student Information and [here](#).

Events Beyond our Control

- 12. The College will not be liable to you for any loss caused to you under its contract with you which results from events which are beyond the College’s reasonable control, such as: pandemic, industrial action, cataclysmic natural phenomena, acts of terrorism, the unanticipated departure or absence of key members of College staff, or failure by third party suppliers and subcontractors. In such circumstances the College will take reasonable steps to mitigate the impact on you and to restore usual services.

Library and IT Facilities

- 13. The College will provide library and IT facilities in connection with your studies and on the conditions and at the times set out in the [College Handbook](#), which may vary from time to time. Facilities may be withdrawn in the event of adverse circumstances beyond the control of the College. Please see the [College IT regulations](#).

Accommodation and Meals

- 14. The College will maintain a stock of residential accommodation that may be provided to you in connection with your studies and if so this will be provided on the terms and conditions and in accordance with the procedures set out in the [College Handbook](#) and/or [licence agreement](#), which may vary from year to year.
- 15. The College will provide meals on the terms and conditions set out in the [College Handbook](#), which may vary from time to time.

Personal Data

- 16. The College will collect and use information about you in accordance with the principles set out in the College’s [Privacy Notice](#). This includes ensuring that your data will only be used in a way which is fair, lawful and secure. In addition, the University has its own [privacy notice](#).

Complaints Procedure

- 17. The College Complaints procedure including subsequent rights of appeal are explained in the [College Handbook](#).

Jurisdiction

Your contract with the College and any dispute arising from it (including non-contractual disputes) shall be governed by the law of England and Wales and shall be subject to the exclusive jurisdiction of the English Courts.

Signed by student **Date**

Name (printed)