

## LINACRE COLLEGE COMMON ROOM PUNT REGULATIONS 2019

### **Membership & Booking**

The punt may only be used by Linacre members of the punt scheme and their non-college guests. The cost of the permit is £12.00 for the whole season (from the start of Trinity Term to the end of September). Membership permits are available from reception between 9am and 4pm Monday to Friday and may only be used by the permit holder.

The punt can be booked at Linacre Reception or by telephoning (01865 (2)71650) with your name and permit number with rules as follows: -

- 1. Bookings may be made for one slot: 10am-1pm, 1-4pm, 4-7pm, 7-10pm.**
- 2. Only one booking can be made in any week (Mon-Sun) unless the punt happens to be free less than 24 hours in advance, in which case a second booking can be made.**
- 3. Return 5 minutes before your end time, remember someone may be waiting.**
- 4. Please stick to your allotted time.**
- 5. Please note that if a permit is misused it may be withdrawn without a refund.**

### **Using the punt**

The Linacre punt is moored in the harbour next to the punt house at Wolfson and can hold a **maximum of 6 people**. The rest of the equipment (Pole, Paddle and 4 Cushions) is stored in the punt house. The cushions and paddle are locked in the cupboard marked "Linacre". The pole is locked in the Wolfson pole rack. Use the Linacre pole which is marked grey, black and yellow at one end. Life jackets are also available from the punt house. It is the responsibility of the organiser to ensure their guests are aware of the Life Jacket Policy. In the absence of a signed disclaimer form it is assumed users have chosen not to use one. **Please note that you use the punt at your own risk.**

Keys to the punt and punt house may be obtained from the Wolfson Lodge. Please note that you must have your punt card with you. You will not be able to obtain the punt equipment without the card.

Upon returning the punt, make sure that it is securely padlocked to the landing stage and that all the equipment is locked away in the proper cupboards. Please also make sure the punt is clean and that you have taken your litter with you. Punts must be returned no later than **10.45pm** in accordance with Wolfson regulations.

### **Problems with Equipment**

Any problems with equipment should be reported to both Wolfson Lodge and the Punt Admiral. There is a spare padlock in the Linacre cupboard in case the original falls in the river, but the loss of the padlock must be reported. If you find a problem with the equipment when you arrive at Wolfson, you must report it immediately, or it will be assumed that the damage has been done by you. If you find a structural problem with the punt you must not go out in it! Please note that you will be charged up to £100 for any damage to the punt and up to £50 for loss or damage to the pole and any other accessories.

### **Finally**

The punt belongs to us (the Common Room), so please respect it. Keep the equipment clean and safe and stick to the booking rules and times. If there are any problems, please contact the Punt Admiral, email: **punt@linacre.ox.ac.uk**.