

## **Ad Hoc Committees**

November 2023



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- 1. The Governing body, Trustee Board and SMT may all establish an ad hoc committee or working group with a carefully defined remit to address any particular issue from time to time. Such groups should be time limited and with a clear reporting structure such that the ad hoc committee or working group exists to make recommendations to an established governance group rather than being a decision making body.
- 2. For all such committees the terms of reference if issued must include a provision that the Chair of Trustees and their Deputy has a standing invitation to attend any meeting and to receive all meeting papers.