



The Election of Trustees

November 2023



Contents

Governing Body Trustees	- 3 -
External Trustees	- 3 -
The Junior Research Fellow (JRF) Trustee	- 4 -
The Common Room (CR) Trustee.....	- 4 -



- i. In Accordance with Statute VII, 4, the Trustees will be elected by the Governing Body apart from the Common Room President and the Junior Research Fellow.
- ii. Whenever there is a vacancy on the Trustee Board, it is the responsibility of the Principal, or in their absence, the Vice Principal or Bursar, to ensure that an election begins as soon as is reasonably practical. An election should occur at the first Governing Body Meeting following the required period of notice.
- iii. The Principal (or in their absence the Vice Principal or Bursar) will arrange for vacancies on the Trustee Board to be advertised to eligible external candidates, leaving a minimum of six weeks for applications to be submitted. For Governing Body and JRF trustee posts a reduced notice period is acceptable.

Governing Body Trustees

- iv. Governing Body Fellows standing for the office of Trustee will be asked to submit a short, written application (no more than one side of A4) to the Secretary to Governing Body, confirming their willingness to stand and their capacity to carry out the role.
- v. Should there be the same number or fewer candidates than positions, then all the candidates will be declared elected.
- vi. If there are more Fellows willing to be elected than there are vacancies, then a ballot will be held at a meeting of the Governing Body. Candidates standing for election will not be permitted to take part in the ballot. Those receiving the most votes in the ballot will be declared elected.
- vii. A tied vote will be resolved by the drawing of lots.

External Trustees

- viii. Vacancies for external trustees will be advertised for a minimum period of six weeks. Candidates will be offered the opportunity to speak informally with the Chair of Trustees before making their application. Applications will take the form of a covering letter and a CV submitted to the Secretary to Governing Body. Trustee vacancies will, at a minimum, be advertised to all alumni of the College who have not opted out of correspondence. The Governing Body may agree to invite applications from non-alumni.



- ix. Governing Body will select a group of up to six fellows who, supported by the Secretary to Governing Body, will shortlist trustees for consideration by Governing Body. Candidates will be shortlisted against a trustee skills matrix. The shortlisting group may decide, if it so wishes, to interview applicants prior to making a recommendation to Governing Body. A ballot will be held at a meeting of the Governing Body. Those receiving the most votes in the ballot will be declared elected. The shortlisting group may, if agreed in advance by Governing Body, propose the same number of trustees as there are vacancies for election by Governing Body.
- x. Governing Body may decide not to appoint to an external trustee position if no suitable candidate is willing to stand. The position will then be re-advertised.

The Junior Research Fellow (JRF) Trustee

- xi. The JRF Trustee will be elected by those holding the status of Junior Research Fellow at the College at the date the vacancy falls available. Those elected to this role may hold it for up to three years as a term but their position as a Trustee will automatically cease if their status as a JRF at Linacre College ceases before the expiry of this three-year term

The Common Room (CR) Trustee

- xii. The elected CR President will be the CR Trustee unless they notify the Chair of Trustees that they are unwilling or unable to serve. Any candidate for CR President must declare, at prior to an election, that they are unwilling or unable to serve as a Trustee. The CR Trustee's term of office ends when they cease to be CR president or, if they are not the CR President, that a new CR President takes office.
- xiii. Should the CR elect a President unable or unwilling to act as a Trustee then the CR shall conduct an election for the CR representative Trustee following their normal election process.